

**CULBERTSON SCHOOL DISTRICT #17 J/R/C**  
**RICHLAND/ROOSEVELT COUNTIES**  
**CULBERTSON, MONTANA**

NOTICE OF REGULAR SCHOOL BOARD MEETING

**Tuesday—January 21, 2020, 6:30 PM**

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

**ROLL CALL**

- 01. Action, establish quorum

**RECOGNITION OF VISITORS**

- 02.

**APPROVE AGENDA**

- 03. Action, approve agenda

**PUBLIC COMMENT FOR AGENDA ITEMS**

- 04.

**MINUTES OF PREVIOUS MEETINGS**

- 05. Action, approve minutes from the following meeting(s)
  - a. December 17, 2019 (Negotiation Committee Meeting)
  - b. December 17, 2019 (Regular Board Meeting)
  - c. January 9, 2020 (Athletic Committee Meeting)

**FINANCE REPORT**

- 06. Action, pay bills, approve investments, and note cash & extra-curricular balances

**REPORTS**

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

14. Action, Booster Club Request
15. Action, 2019-2020 Extra-Curricular Contract(s)
  - a. Elementary Boys' Basketball Assistant Coach
  - b. Elementary Girls' Basketball Assistant Coach
16. Action, 2019-2020 Classified Staff Contract(s)
  - a. Spanish Interpreter Aide
  - b. Maintenance Director Trainee
17. Action, 2020-2021 Extra-Curricular Contract(s)
  - a. High School Football Head Coach
  - b. Junior High Football Head Coach
18. Action, Student Attendance Agreements – Bainville
19. Action, 2006 School Van
20. Action, Boiler Replacement Project
21. Action, Superintendent Contract

### **PUBLIC COMMENT FOR NON-AGENDA ITEMS**

- 22.

### **REPORTS (Continued)**

23. Information, Trustees Reports/Requests.

### **DATE/TIME FOR NEXT MEETING**

24. Date: Tuesday, February 18<sup>th</sup> Time: 6:30 p.m.  
Potential Conflicts: District 2C Basketball Tournament  
Suggested Changes: Thursday, February 13<sup>th</sup> or ????

### **ADJOURNMENT**

25. Time of adjournment: \_\_\_\_\_

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

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# Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

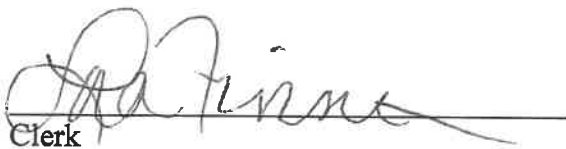
SCHOOL BOARD MINUTES  
COMMITTEE MEETING  
December 17, 2019  
Tuesday – 6:00 p.m.

The Negotiations Committee met on December 17, 2019 at 6:03 p.m. Trustees present were: Paul Finnicum and Luke Anderson. Representatives were: Larry Crowder and Lora Finnicum.

No visitors were present. Notice for public comment given. Committee discussed superintendent's contract. Mr. Crowder proposed contract language with 3-year options of \$5,000 each year, to be paid up-front. Language proposed to recover up-front salary if full term was not fulfilled. Committee would schedule another meeting to finalize contract length and recovery terms.

Meeting adjourned at 6:22 p.m.

\_\_\_\_\_  
Chairman of the Board

  
Clerk

SCHOOL BOARD MINUTES  
REGULAR MEETING  
December 17, 2019  
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, December 17, 2019, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, and Mark Colvin. Representatives were: Larry Crowder, Mike Olson, Dave Solem, and Lora Finnicum. Visitors were recognized.

Luke Anderson made motion to approve the agenda. Mark Colvin seconded motion. Motion carries unanimously. Notice for public comment given.

Eric Bergum made motion to approve the minutes of November 19<sup>th</sup> (athletic committee) and November 19, 2019 (regular board) meeting(s). Mark Colvin seconded motion. Motion carries unanimously.

Luke Anderson made motion to pay the December bills, approve investments, note cash and extra-curricular balances. Mark Colvin seconded motion. Motion carries unanimously.

Payroll Warrants	52669 to 52772
Claims Warrants	65196 to 65259

Reports were presented. Mr. Solem received a request for elementary boys' basketball assistant coach but would recommend waiting until season starts to move forward. Mr. Olson will be installing a network switch over the holiday break. Auditor is scheduled to begin field work this week with possibly presenting the audit report in January. Policy meeting scheduled for January 23<sup>rd</sup> and strategic planning meeting will be announced as soon as scheduled.

Courtney Forbregd reported on QPR Suicide Prevention Training for recommendation to Grades 7-12 on January 21<sup>st</sup>. Mark Colvin made motion to approve the training. Eric Bergum seconded motion. Motion carries unanimously.

Eric Bergum made motion to hire Maddison Avance as Guest Teacher pending successful background check. Mark seconded motion. Motion carries unanimously.

Eric Bergum made motion to hire Dave Helmer as JH Boys' Basketball Assistant Coach. Mark Colvin seconded motion. Motion carries unanimously. No recommendation for EL Boys' Basketball Assistant Coach until season begins. Board feels that if assistant coaches are to be hired, they should be hired prior to season, give all kids equality in practice minutes, and have taken the coaching certifications. Eric Bergum made motion to hire Ronnie Shanks as HS Boys' Basketball Assistant Coach and Sabrina Labatte as HS Girls' Basketball Assistant Coach, pending coaching certifications. Motion carries unanimously. Mark Colvin made motion to hire Larry Crowder as Title IX Coordinator. Luke Anderson seconded motion. Motion carries unanimously.

The HS Football Head Coach position fielded two applicants. Athletic Committee will be scheduled to conduct interviews for the position.

SCHOOL BOARD MINUTES  
REGULAR MEETING  
December 17, 2019  
Tuesday – 6:30 p.m.

Board received requests from both the HS Boys' and Girls' Basketball Coaches for 8<sup>th</sup> grade participation. Mark Colvin made motion to not approve 8<sup>th</sup> grade participation. Eric Bergum seconded motion. Coaches presented their reasoning. Motion carries unanimously.

Trustees discussed the MHSA Annual Meeting proposals and their positions on each.

Wes Kirn requested the re-instatement of weight room key card. Board stressed that card should always be in possession of the owner. Luke Anderson made motion to re-instate. Eric Bergum seconded motion. Motion carries unanimously.

Mark Colvin made motion to approve staff appreciation of 1 percent bonus. Luke Anderson seconded motion. Motion carries unanimously.

Notice was given for public comment for non-agenda items. Next regular meeting scheduled for January 21, 2020 at 6:30 p.m. Chair recessed meeting at 7:10 p.m. for the superintendent evaluation. Meeting reconvened and adjourned at 8:15 p.m.

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Chairman of the Board

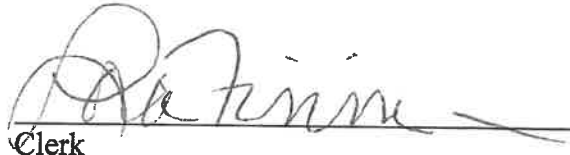
  
Clerk

SCHOOL BOARD MINUTES  
COMMITTEE MEETING  
January 9, 2020  
Thursday – 2:00 p.m.

The Athletic Committee met to conduct head football coach interviews at 2:14 a.m. Trustees present were: Eric Bergum and Gy Salvevold. Representatives were: Lora Finnicum.

Visitors were recognized. Notice for public comment given. Committee conducted interviews for the position of Head Football Coach with candidates Brad Nielsen and Brian Manning. Recommendations would be given at the January 21<sup>st</sup> board meeting. Meeting adjourned at 2:45 p.m.

\_\_\_\_\_  
Chairman of the Board

  
Clerk

**CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT**  
for the month of **DECEMBER 31, 2019**

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
<b>GENERAL</b>	183,015.44	115,351.73	-	130,578.00	158,401.90	9,387.27	9,387.27	(0.00)
<b>TRANSF</b>	108,946.57	17,485.90	-	9,129.00	20,225.90	97,077.57	97,077.57	-
<b>RETIRE</b>	126,292.56	43,445.05	-	-	22,310.02	147,427.59	147,427.59	-
<b>MISC</b>	(33,400.90)	59,584.00	-	-	16,859.75	9,323.35	9,323.35	-
Misc	3,811.42		-	-	188.00	3,623.42		
Title	(40,625.34)	54,200.00			13,609.78	(35.12)		
Ind Ed	(2,691.37)	5,384.00			2,678.22	14.41		
JMG	771.63					771.63		
SRS	-					-		
JOM	5,332.76				383.75	4,949.01		
<b>AD ED</b>	10,292.17	705.15	-	9,512.00	1,377.51	107.81	107.81	(0.00)
<b>COMPA</b>	13,908.75		-	-		13,908.75	13,908.75	-
<b>IMPACT</b>	(91,964.78)		-	-	14,331.10	(106,295.88)	(106,295.88)	-
<b>TECH</b>	859.06		-	1.00	857.72	0.34	0.34	(0.00)
<b>FLEX</b>	(115,784.32)		-	-		(115,784.32)	(115,784.32)	-
<b>COOP</b>	100,700.63	60,455.00	193,709.00	240,582.00	112,410.43	1,872.20	1,872.20	0.00
<b>PR</b>	6,314.40	313,095.88	-	-	308,340.56	11,069.72	11,069.72	(0.00)
<b>CL</b>	24,475.28	221,335.26	-	-	227,843.33	17,967.21	17,967.21	0.00
<b>ELEM</b>	333,654.86	831,457.97	193,709.00	389,802.00	882,958.22	86,061.61	86,061.61	(0.00)
<b>GENERAL</b>	44,377.41	76,675.69	-	11,703.00	101,821.97	7,528.13	7,528.13	(0.00)
<b>TRANSF</b>	83,696.75	2,276.50	-	133,670.00	13,182.50	(60,879.25)	(60,879.25)	-
<b>LUNCH</b>	(5,396.87)	30,300.85	-	13,051.00	11,852.64	0.34	0.34	0.00
<b>RETIRE</b>	155,025.94	15,355.79	-	143,022.00	12,003.73	15,356.00	15,356.00	-
<b>MISC</b>	8,913.16	-	-	-	6,253.88	2,659.28	2,659.28	-
Misc	1,386.84		-	-		1,386.84		
AG	3,882.00				1,131.06	2,750.94		
Adv Ag	(49.60)					(49.60)		
BUS	1,341.00				1,341.00	-		
JMG	2,753.92				176.82	2,577.10		
Perkins	(401.00)				3,605.00	(4,006.00)		
<b>AD ED</b>	11,483.98	132.80	-	10,116.00	1,387.49	113.29	113.29	0.00
<b>DR ED</b>	2,489.93	0.59	-	2,489.00		1.52	1.52	0.00
<b>COMPA</b>	11,974.13	2.85	-	11,974.00		2.98	2.98	(0.00)
<b>IMPAC</b>	0.92		-	-	6,132.37	(6,131.45)	(6,131.45)	-
<b>TECH</b>	(62.72)	62.72	-	-		(0.00)	-	(0.00)
<b>FLEX</b>	2.84		-	2.00		0.84	0.84	-
<b>ENDOW</b>	146,918.50	46.58	48,928.00	189,715.00		6,178.08	6,178.08	(0.00)
<b>HS</b>	459,423.97	124,854.37	48,928.00	515,742.00	152,634.58	(35,170.24)	(35,170.24)	(0.00)
<b>TOTAL</b>	793,078.83	956,312.34	242,637.00	905,544.00	1,035,592.80	50,891.37	50,891.37	(0.00)

\*



**CULBERTSON SCHOOL DISTRICT**  
**Cash Equivalent Accounts Summary**  
December 31, 2019

	Beginning Balance	Receipts <i>reconciled</i> <i>bank credits</i>	Expenses <i>reconciled</i> <i>bank debits</i>	Ending Balance
<b>General Funds 101 &amp; 201 - Asset 102:</b>				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 7,108.02	\$ 3,675.42	\$ 4,417.37	\$ 6,366.07
First Community Bank PaySchools Savings Account No. 5000521	\$ 0.89	\$ -	\$ -	\$ 0.89
First Community Bank Pcard Account No. 4205644	\$ 1,213.37	\$ 10,967.65	\$ 10,980.92	\$ 1,200.10
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 12,005.78	\$ 1,608.34	\$ 1,897.27	\$ 11,716.85
<b>Cash Equivalent Total</b>	<b>\$ 20,328.06</b>	<b>\$ 16,251.41</b>	<b>\$ 17,295.56</b>	<b>\$ 19,283.91</b>
	Fund 101 Balance: \$	9,641.96	Fund 201 Balance: \$	9,641.95
	102 Debit (Credit) \$	(522.08)	970 Credit (Debit) \$	(522.07)

**General Funds 101 & 201 - Asset 103:**

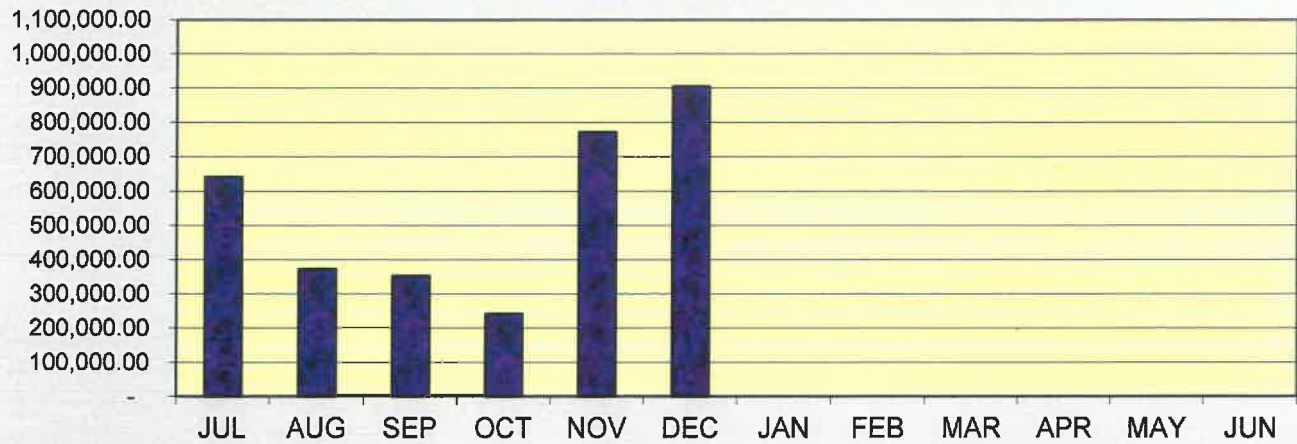
First Community Bank Petty Cash Account No. 332364	\$ 300.00	\$ -	\$ -	\$ 300.00
<b>Cash Equivalent Total</b>	<b>\$ 300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300.00</b>
	Fund 101 Balance: \$	150.00	Fund 201 Balance: \$	150.00
	103 Debit (Credit) \$	-	970 Credit (Debit) \$	-

**Activities Fund 284 - Asset 102:**

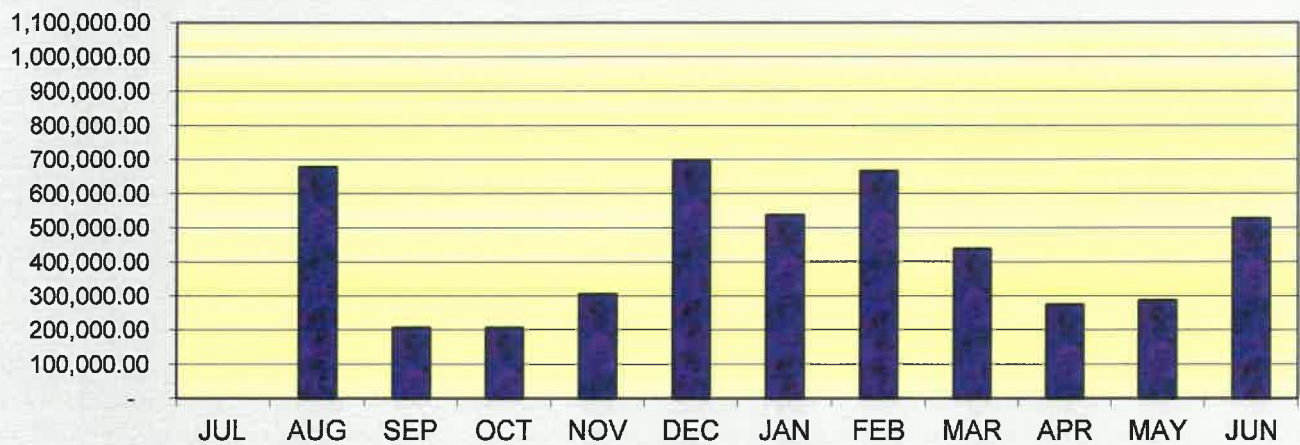
First Community Bank Activities Account No. 332356	\$ 54,530.93	\$ 28,005.81	\$ 12,560.77	\$ 69,975.97
<b>Cash Equivalent Total</b>	<b>\$ 54,530.93</b>	<b>\$ 28,005.81</b>	<b>\$ 12,560.77</b>	<b>\$ 69,975.97</b>
	102 Debit (Credit) \$	15,445.04	970 Credit (Debit)	

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2019-2020												
101 General	-	-	-	-	88,659.00	130,578.00						
110 Transport	7,813.00	-	-	-	-	9,129.00						
114 Retirement	-	-	-	-	-	-						
115 Misc Fed	-	-	-	-	-	-						
117 Adult Ed	8,897.00	-	-	-	-	9,512.00						
121 Comp Abs	11,920.00	-	-	-	-	-						
126 Impact Aid	1,949.00	-	-	-	-	-						
128 Technology	-	-	-	-	-	1.00						
129 Flex	-	-	-	-	-	-						
182 Interlocal	315,911.00	242,258.00	203,086.00	193,709.00	294,350.00	240,582.00						
201 General	-	-	-	-	-	11,703.00						
210 Transport	29,704.00	-	-	-	63,156.00	133,670.00						
212 Hot Lunch	4,752.00	-	-	-	-	13,051.00						
214 Retirement	83,857.00	-	-	-	105,068.00	143,022.00						
215 Misc Fed	-	-	-	-	-	-						
217 Adult Ed	10,053.00	-	-	-	10,492.00	10,116.00						
218 Drivers Ed	1,513.00	-	-	-	2,489.00	2,489.00						
221 Comp Abs	11,969.00	5,305.00	-	-	11,974.00	11,974.00						
226 Impact Aid	40.00	-	-	-	-	-						
228 Technology	-	-	-	-	-	-						
229 Flex	2.00	-	-	-	2.00	2.00						
281 Endow	153,929.00	125,000.00	150,000.00	48,928.00	195,846.00	189,715.00						
TOTAL	642,309.00	372,563.00	353,086.00	242,637.00	772,036.00	905,544.00	-	-	-	-	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2021-2022												
101 General	-	-	-	-	-	93,446.00	72,439.00	174,830.00	47,673.00	-	-	-
110 Transport	-	-	-	-	-	44,579.00	16,383.00	7,081.00	19,300.00	-	-	19,575.00
114 Retirement	-	-	-	-	-	31,328.00	-	-	-	-	-	111,732.00
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	-	5,477.00	5,310.00	5,319.00	-	-	8,568.00
121 Comp Abs	-	-	-	-	-	-	1.00	1.00	1.00	-	-	1.00
126 Impact Aid	-	-	-	-	-	-	47,315.00	10,752.00	10,767.00	-	-	1,949.00
128 Technology	-	-	-	-	-	-	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	470,668.00	207,404.00	207,015.00	254,997.00	268,432.00	219,599.00	239,435.00	265,417.00	216,063.00	222,520.00	196,113.00
201 General	-	-	-	-	-	8,755.00	-	7,909.00	-	-	-	-
210 Transport	-	-	-	-	-	39,194.00	34,574.00	27,811.00	15,605.00	-	-	20,363.00
212 Hot Lunch	-	-	-	-	-	7,623.00	3,222.00	-	842.00	-	-	2,960.00
214 Retirement	-	69,218.00	-	-	32,660.00	44,627.00	-	16,884.00	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	6,348.00	6,890.00	5,034.00	7,032.00	7,082.00	-	-	9,923.00
218 Drivers Ed	-	-	-	-	2,140.00	2,140.00	2,140.00	2,141.00	2,142.00	-	-	1,853.00
221 Comp Abs	-	-	-	-	2.00	2.00	2.00	2.00	2.00	-	-	2.00
226 Impact Aid	-	-	-	-	9,579.00	21,075.00	21,078.00	56,786.00	6,040.00	-	-	40.00
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	-	-	-	-	-	2.00	2.00	2.00	2.00	-	-	2.00
281 Endow	-	138,355.00	-	-	2.00	130,505.00	110,505.00	110,545.00	59,156.00	59,094.00	65,000.00	153,909.00
TOTAL	-	678,241.00	207,404.00	207,015.00	305,728.00	698,598.00	537,771.00	666,521.00	439,348.00	275,157.00	287,520.00	526,990.00
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2022-2023												
101 General	-	-	-	-	-	26,478.00	-	-	-	-	-	-
110 Transport	-	-	-	-	-	77,311.00	-	-	-	-	-	-
114 Retirement	-	-	-	-	-	-	-	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	1,705.00	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	8,615.00	-	-	-	-	-	-
121 Comp Abs	-	-	-	-	-	4,141.00	-	-	-	-	-	-
126 Impact Aid	-	-	-	-	-	-	-	-	-	-	-	-
128 Technology	-	-	-	-	-	35.00	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	326,956.00	281,373.00	168,822.00	125,000.00	254,759.00	288,053.00	343,461.00	305,727.00	264,823.00	112,356.00	-	-
201 General	-	-	-	-	-	26,351.00	-	-	-	-	-	-
210 Transport	-	-	-	-	-	71,667.00	-	-	-	-	-	-
212 Hot Lunch	-	-	-	-	-	1,854.00	-	-	-	-	-	-
214 Retirement	-	-	-	-	-	29,751.00	20,499.00	-	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	-	8,038.00	7,819.00	-	-	-	-	-
218 Drivers Ed	-	-	-	-	-	1,282.00	1,282.00	-	-	-	-	-
221 Comp Abs	-	-	-	-	-	4,606.00	4,606.00	-	-	-	-	-
226 Impact Aid	-	-	-	-	-	-	14,658.00	-	-	-	-	-
228 Technology	-	-	-	-	-	13.00	13.00	-	-	-	-	-
229 Flex	-	-	-	-	-	2.00	2.00	-	-	-	-	-
281 Endow	50,000.00	108,043.00	-	-	108,784.00	108,784.00	88,800.00	-	-	-	-	-
TOTAL	376,956.00	389,416.00	168,822.00	125,000.00	363,543.00	658,686.00	481,140.00	305,727.00	264,823.00	112,356.00	-	-

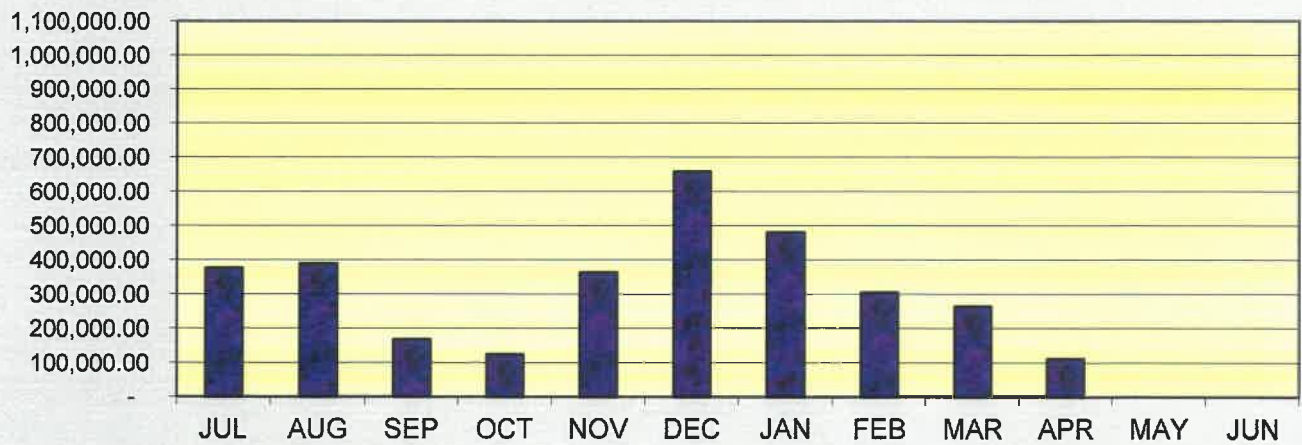
### 2019-20 INVESTMENTS



### 2018-19 INVESTMENTS



### 2017-18 INVESTMENTS



## Culbertson Public School

Totals Report for December 2019  
2019-2020

01/13/2020  
3:57:40 PM

Checking  
Savings  
Investments

Account	Beginning	+	Receipts	-	Expenditures	+	Transfers	=	Ending
1 - ANNUAL	3,420.43		0.00		0.00		0.00		3,420.43
2 - ATHLETICS	3,324.02		3,474.00		2,741.41		0.00		4,056.61
3 - FRESHMAN 2023	851.92		41.00		0.00		0.00		892.92
4 - SENIORS 2019	0.00		0.00		0.00		0.00		0.00
5 - SENIORS 2020	1,364.48		875.00		0.00		0.00		2,239.48
6 - JUNIORS 2021	3,635.47		0.00		0.00		0.00		3,635.47
7 - 8TH GRADE	0.00		0.00		0.00		0.00		0.00
8 - CHEERLEADER	505.56		0.00		0.00		0.00		505.56
9 - FFA	-5,865.02		11,599.18		310.45		0.00		5,423.71
10 - BAND/CHOIR	3,877.32		0.00		0.00		0.00		3,877.32
11 - STUDENT COUNCIL	4,493.85		1,433.38		579.16		0.00		5,348.07
12 - SPEECH AND DRAMA	658.86		0.00		0.00		0.00		658.86
13 - VO-AG REVOLVING	2,570.12		0.00		0.00		0.00		2,570.12
14 - SOPHOMORE 2022	934.92		0.00		0.00		0.00		934.92
15 - PLAY	2,927.05		0.00		0.00		0.00		2,927.05
16 - JMG	2,298.36		673.00		405.49		0.00		2,565.87
17 - BPA	4,467.82		1,265.65		44.80		0.00		5,688.67
18 - EXPLORE AMERICA	10,822.44		8,692.10		3,824.72		0.00		15,689.82
19 - MUSIC PARENTS	2,381.75		0.00		0.00		0.00		2,381.75
20 - ART	1,576.68		0.00		0.00		0.00		1,576.68
21 - LIBRARY	1,464.42		0.00		0.00		0.00		1,464.42
22 - SPANISH CLUB	15.49		0.00		0.00		0.00		15.49
24 - Science Olympiad	6,953.49		0.00		3,183.74		0.00		3,769.75
	52,679.43	+	28,053.31	-	11,089.77	+	0.00	=	69,642.97



January 2020 AD Report

Culbertson Board of Trustees:

Elementary basketball is now in progress with 14 girls and 21 boys participating. High school basketball season is already nearing the midpoint of the season. Culbertson hosted a successful speech and drama meet on January 11. Divisional speech and drama will be held in Roundup on January 25 and state will be January 31-February 1 at Big Fork.

Sincerely,

David Solem

Mr. Olson  
Technology Report  
School Board Meeting  
January 21, 2020

We are still methodically moving out of the old servers. I have been working with North Star as time allows, moving programs and files from the old Windows Deployment server to the new ones.

The upgrade from Windows 7 to Windows 10 continues for desktop computers. I am working my way down the HS wing. I will look at beginning to purchase some Windows 10 licenses for the laptops at once make the upgrade to 10.

E-rate paper work has been completed. For our category 1 I am working with Nemont to see if we need to up our internet speed. We are currently at 250/250 mb. For our Category 2 I have requested 2 POE switches and 4 wireless access points.

We had an issue with Sonicwall requesting authentication for all devices in the school. I worked with Northstar to resolve the issue for domain devices.



Mr. Olson  
Principal Report  
School Board Meeting  
January 21, 2020

I will be attending the MASSP meeting in Wolf Point on Jan 14<sup>th</sup>. I will update the board on Jan 21st.

Parent/teacher Conferences were held on Jan 9<sup>th</sup> from 4-7pm.

We will be having our local Spelling Bee by the end of January. The final date will be out soon.

Our home S/D meet was held on Jan 11<sup>th</sup>. Mrs. G, Mrs. Iverson and the rest of the staff that helped out at the event did an excellent job. It was well attended by area schools. Students represented the Culbertson proudly.

As of 01-14-20

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	26	20	20	25	15	19	29	16	19	26	23	17	18	273
Sept	27	19	19	26	14	19	29	16	19	27	23	17	18	273
Oct	27	19	19	26	13	19	29	16	19	26	23	17	18	271
Nov	27	19	19	26	13	19	29	16	19	26	23	17	19	272
Dec	28	19	19	26	14	20	31	16	20	26	23	17	19	278
Jan	28	19	19	27	14	20	31	16	19	26	22	18	18	277
Feb														0
March														0
April														0
May														0

Enrolled	8	2	2	2	3	2	6	1	1	5	5	1	2	40
Transferred	0	2	2	0	1	1	1	0	1	2	0	1	0	11
Total In/Out	8	4	4	2	4	3	7	1	2	7	5	2	2	51

Ended the 2018-2019 year with 258

## Clerk's Report

### January 21, 2020 Meeting

With Phase I of the boiler replacement project complete, I have outlined the differences regarding propane and coal usage. Keep in mind, the numbers only reflect actual dollars spent and not weather (cold spells, excess snow, etc.).

November propane usage up by 5.18%  
(\$1,042.65 [11-2018] to \$1,096.61 [11-2019])

December propane usage up by 128.33%  
(\$1,542.72 [12-2018] to \$3,522.55 [12-2019])

January propane usage up by 174.53%  
(\$1,607.69 [1-2019] to \$4,413.56 [1-2020])

Coal usage down by 37.3% (\$19,795 to \$12,412) 185 Ton coal to 116 Ton Coal  
Through January 21<sup>st</sup>

Additional spent on propane (\$4,839.66)  
Savings on coal (\$7,383.00)

We originally anticipated spending more money with a propane-heating system than a coal-heating system, even though we are currently ahead by \$2,543.34. I suspect the overall savings will be eaten up as we go through the school year.



# Culbertson School Board Meeting

## Superintendent's Report

### January 21, 2020

#### A. Events that I plan to attend for January and February.

January 2 <sup>nd</sup>	Culbertson Lions Club Meeting
January 3 <sup>rd</sup>	HS Basketball vs. Savage HERE
January 4 <sup>th</sup>	Lions Club – Removal of Christmas Lights
January 8 <sup>th</sup>	Northeast Superintendent Meeting @ Wolf Point
January 9 <sup>th</sup>	Culbertson Parent/Teacher Conferences from 4 pm – 7 pm
	CHS National Honor Society Induction Ceremony 7 pm
January 10 <sup>th</sup>	HS Basketball vs. Plentywood HERE
January 11 <sup>th</sup>	Culbertson High School Speech & Drama Meet HERE
January 13 <sup>th</sup>	Culbertson Town Council Meeting
January 14 <sup>th</sup>	Culbertson Fire Department Meeting
January 15 <sup>th</sup>	Culbertson JOM IEC Meeting
January 16 <sup>th</sup>	Culbertson Lions Club Meeting
January 19 <sup>th</sup>	MHSA Annual Meeting @ Billings
January 20 <sup>th</sup>	MHSA Annual Meeting @ Billings
January 21 <sup>st</sup>	Culbertson School Board Meeting
January 23 <sup>rd</sup>	Culbertson School Board Policy Committee Meeting
January 25 <sup>th</sup>	Culbertson Elementary Basketball Jamboree HERE
	HS Basketball vs. Lustre Christian HERE
January 28 <sup>th</sup>	Culbertson Fire Department Training
February 1 <sup>st</sup>	Elementary Basketball Jamboree HERE
	HS Basketball vs. Froid/Lake HERE
February 4 <sup>th</sup>	Roose-Valley Special Education Cooperative Meeting @ Brockton
February 5 <sup>th</sup>	Northeast Superintendent Meeting @ Wolf Point
February 6 <sup>th</sup>	Culbertson Lions Club Meeting
February 8 <sup>th</sup>	Elementary Basketball Jamboree HERE
	HS Basketball vs. R&L HERE
February 10 <sup>th</sup>	Culbertson Town Council Meeting
February 11 <sup>th</sup>	Culbertson Fire Department Meeting
February 14 <sup>th</sup>	HS Basketball vs. MonDak HERE
February 15 <sup>th</sup>	HS Basketball vs. Bainville HERE
February 16 <sup>th</sup>	District 2C Meeting @ Sidney
February 17 <sup>th</sup>	District 2C Basketball Tournament @ Sidney
February 18 <sup>th</sup>	District 2C Basketball Tournament @ Sidney
February 19 <sup>th</sup>	District 2C Basketball Tournament @ Sidney
February 20 <sup>th</sup>	District 2C Basketball Tournament @ Sidney
February 21 <sup>st</sup>	District 2C Basketball Tournament @ Sidney
February 22 <sup>nd</sup>	District 2C Basketball Tournament @ Sidney
February 23 <sup>rd</sup>	District 2C Basketball Tournament @ Culbertson
February 25 <sup>th</sup>	Culbertson Fire Department Training

February 26 <sup>th</sup>	Eastern C Division Boys' Basketball Tournament @ Glasgow*
February 27 <sup>th</sup>	Eastern C Division Boys' Basketball Tournament @ Glasgow*
	Eastern C Division Girls' Basketball Tournament @ Glasgow*
February 28 <sup>th</sup>	Eastern C Division Boys' Basketball Tournament @ Glasgow*
	Eastern C Division Girls' Basketball Tournament @ Glasgow*
February 29 <sup>th</sup>	Eastern C Division Girls' Basketball Tournament @ Glasgow*

\*If the Culbertson Team Qualifies

B. Other items for your review and consideration:

1. Community-wide School (Strategic) Planning Meeting update: As of right now it appears that MTSBA will be in Culbertson for the first meeting on Tuesday, February 4<sup>th</sup>. We are waiting for MTSBA to verify the date and time of the meeting before we begin advertising the event to the staff, students, parents, and community.
2. Policy Committee update: It looks like the next meeting for the Policy Committee (Paul and Eric) will be Thursday, January 23<sup>rd</sup>. I believe there are only two more sections to review before recommendations are made to the full Board. Everyone on the Board is welcome to attend the committee meeting in January.
3. Science Curriculum Review update: The staff committee met one time and has begun ordering curriculum samples from publishers. The staff has received samples and is reviewing them. The staff committee will meet again on Wednesday, January 15<sup>th</sup> at discuss the samples and review the state standards. A recommendation will be made to the Board Curriculum Committee (Paul, Luke, and Mark) at a meeting in either February or March. A recommendation from that committee meeting will then be sent to the full Board in either March or April.
4. Mike and I have been working with the CEA to develop calendar options for the 2020-2021 school year. As per Master Agreement, options will be developed and brought to the Board at the regular February meeting for selection and adoption.
5. I am currently working with Keri Hauenstein on the completion of the Impact Aid Application for the FY2021 cycle. The deadline for the application is January 31<sup>st</sup>.
6. I am currently working on the Eastern C Division Football Schedule for Fall 2020. Luke Kloker has asked me again this year to develop a suitable schedule for the Division. Right now we are waiting to see if Lane Deer will be granted a varsity schedule by the MHSAA Executive Board for 2020, as they forfeited their varsity season in 2019. MonDak's coop will exceed the 65 enrollment limit and will be moving up from 6 player football to 8 player football for the Fall 2020 season.

7. Just so we don't forget, here are a few projects to think about in the short term and long term (in no particular order of importance):
  - Replacement of the oldest section of Playground Equipment
  - Replacement of the Football Field Lights
  - Old Armory: Renovation or Demolition
  - Replacement of the cinder track with an all-weather track.
  - Building or purchasing teacher housing.
  - Building an auditorium for music performances and plays
  - Re-establishment of the Family Consumer Science classroom and the corresponding student organization FCCLA (Family, Career and Community Leaders of America).
  
8. Here are a few items that might be part of the regular February Board meeting agenda:
  - Any additional extra-curricular contracts that might be necessary for the spring activities.
  - 2020-2021 School Calendar adoption
  - 2018-2019 Audit Report
  - Principal contract renewal
  - Technology System Coordinator contract renewal
  - School Election Declaration
  - School Election Judge appointments

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at [crowderl@culbertson.k12.mt.us](mailto:crowderl@culbertson.k12.mt.us) at any time.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 1-21-2020

**AGENDA ITEM #:** 14

**AGENDA TITLE:** Booster Club Request

**SUMMARY:** Attached please find a request from the Booster Club for your review and consideration.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

# Culbertson Booster Club Little Shooter Program

Dear Culbertson School Board Members,

In an effort to get our youth more involved in sports, the 2019/2020 Culbertson Cowboys and Cowgirls along with the Culbertson Booster Club would like to invite boys and girls in grades 1st to 6<sup>th</sup> to join the Little Shooter program.

Any kid in 1st through 6<sup>th</sup> grade that would like to be involved in the Little Shooter Program will find a new friend in one of our high school Cowboys/Cowgirls for the basketball season. As part of the program the kids will be invited to sit behind the bench at home games to cheer on our players. This will be supervised by two members of the Booster Club and parents. We feel that this is a wonderful way for our Cowboys and Cowgirls to pass on the joy of basketball to next generation of cowboys and cowgirls. The child is also able to purchase a Little Shooters T-shirt for \$15. Each child will be responsible for their own admissions to each of the home games and parents will need to stay at the gym with their child during all of the games.

We are asking permissions from the Culbertson School board to allow the Little Shooter Program to start and be carried out the remainder of the basketball season.

Sincerely,

The Culbertson Booster Club

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**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 1-21-2020

**AGENDA ITEM #:** 15

**AGENDA TITLE:** 2019-2020 Extra-Curricular Contract(s)

**SUMMARY:**

- a. Elementary Boys' Basketball Assistant Coach – David Murray would like to recommend Shelly Salvevold
- b. Elementary Girls' Basketball Assistant Coach – Karli Breeke would like to recommend Janelle Ator

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 1-21-2020

**AGENDA ITEM #:** 16

**AGENDA TITLE:** 2019-2020 Classified Staff Contract(s)

**SUMMARY:**

a. Spanish Interpreter Aide – I would like to recommend Maria Nunez.

b. Maintenance Director Trainee – So far there have been two applicants: Leonard Lambert, Sr. and Austin Oelkers. The Board can hire either individual or continue to advertise the position. The Board Policy for pay of this position is \$15.60 per hour, unless the Board would like to alter the amount.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 1-21-2020

**AGENDA ITEM #:** 17

**AGENDA TITLE:** 2020-2021 Extra-Curricular Contract(s)

**SUMMARY:**

- a. High School Football Head Coach
- b. Junior High Football Head Coach

Interviews were conducted by members of the Athletic Committee on January 9<sup>th</sup>. I believe a recommendation will be forthcoming at the meeting.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					



**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 1-21-2020

**AGENDA ITEM #:** 18

**AGENDA TITLE:** Student Attendance Agreements - Bainville

**SUMMARY:** The Bainville School District has submitted two additional student attendance agreements for second semester approval. I recommend the Board acknowledge receipt of the agreements only if no transportation and/or tuition is charged to our District.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 1-21-2020

**AGENDA ITEM #:** 19

**AGENDA TITLE:** 2006 School Van

**SUMMARY:**

In November the gray school van had a small collision with a deer south of town.

The estimate of repair (\$4050) is within \$300 of the vehicle being totaled out.

There was damage to the front bumper cover, the passenger side headlight, a very slight bowing out of the passenger side front quarter panel, and a very slight bowing of the hood.

Here are a few options for the Board to consider:

1. Have our insurance company repair the van.
2. Have the van declared totaled: the district receives the value of the van minus our \$500 deductible.
3. Have the van declared totaled: the district buys back the van at salvage value (according to the insurance company the van has no salvage value) and receives a balance of the van's value (\$4050). The Board can then have the headlight and bumper cover fixed with no serious need for the quarter panel and hood to be replaced. The vehicle will more than likely have a salvage title and will only be insured for liability.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 1-21-2020

**AGENDA ITEM #:** 20

**AGENDA TITLE:** Boiler Replacement Project

**SUMMARY:**

Lora, Steve, and I have been discussing the 2<sup>nd</sup> and 3rd phases of the Boiler Replacement.

We previously felt/thought that phase 2 would be quoted, as it would be below the \$80,000 bid threshold. While phase 3 would require a bid, as it would easily exceed the \$80,000 threshold.

We are concerned about completing the projects in a timely fashion in the summers of 2020 and 2021, especially phase 3 in 2021.

We feel that if we could secure the bid of a contractor for both phases this spring, we could better line up the work/materials/etc. in a more efficient manner and get all the work completed prior to the start of the 2021-2022 school year.

Steve is currently working on the bid specifications.

With that in mind, we would like to recommend the Board consider bidding out the remaining phases together rather than quoting phase 2 and bidding phase 3. If this is satisfactory to the Board, the Board will need to approve advertising phase 2 and phase 3 for bids.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 1-21-2020

**AGENDA ITEM #:** 21

**AGENDA TITLE:** Superintendent Contract

**SUMMARY:**

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

# Public Comment

## (Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.